



Erin Estate Weddings Vendor Agreement

This contract is made effective as of _____ by Erin Estate Weddings (Owners; Jesse Christink, Jaime Silk) and _____ (Vendor).

The vendor represents that they will be providing a service to a Bride and Groom at Erin Estate – 6107 Second Line, Erin, Ontario, L0N 1N0 and therefore agree to the following terms and conditions:

1. VENUE

The venue has restricted areas on the grounds. You must never enter a restricted area and it is your responsibility to ensure you abide by the location rules and guidelines.

2. OUTDOOR LOCATION/ RECEPTION LOCATION

- For those vendors necessary, Event Liability are obtained for each special event and all regulations of these permits must be obeyed at all times. PROOF OF PERMITS AND LIABILITY INSURANCE IS DUE 1 WEEK (7 days) PRIOR TO EVENT OR VENDORS WILL NOT BE PERMITTED ON GROUNDS.
- Placement of tables, chairs and all event materials will be handled by the contract holders (Bride/Groom)
- TENT, TABLES AND CHAIRS FOR CATERERS AND DJ'S ARE AS FOLLOWS:
 - Four 8-foot rectangle tables; three 5-foot round tables, 20x20 kitchen tent with lights
 - One 8-foot table for DJ or Band & a 15amp circuit
- All event service concludes at 12:00am (midnight) to abide by permit restrictions. All municipal by-laws and noise restrictions must be followed. NO EXCEPTIONS. Vendors must vacate the property by no later than 12:30 am
- Absolutely no underage drinking

- Absolutely no driving under the influence of any substance

3. UNFORESEEN EVENTS

Vendors cannot hold Erin Estate Weddings accountable for unforeseen emergencies, catastrophes, interruptions of public utilities or anything, which is out of their control. Erin Estate Weddings will do its best to accommodate or reschedule events due to extreme circumstances pending on availability. Last minute cancellations due to weather will not be considered for refunds.

4. OUTSIDE VENDORS AND CATERING

All outside vendors must adhere to all of Erin Estate Weddings rules, regulations and policies while on the property grounds. Appropriate equipment and preparation is the responsibility of the designated vendor. Erin Estate Weddings does not take responsibility for ill prepared or poor performed vendor services. It is the responsibility of the client (contract holder) to ensure their vendors are properly prepared and informed in order to conduct satisfactory services for their event.

5. RESPECTFUL BEHAVIOUR/ COURTESY PROTOCOL

Erin Estate Weddings reserves the right to remove any person(s) or group of people acting in an unlawful, defiant or disturbing ways from the premises. Should necessary law personnel be required, they will be contacted if immediate compliance is not given.

6. LIABILITY

The vendors cannot hold the owners, staff, associated professionals or any vendors liable for any actions, expenses or damages in connection with personal injury, illness, property damage or theft before, during or following the event.

7. COMPLIANCE OF LAW

Erin Estate Weddings does everything possible to abide by all known city by-laws and regulations according to municipal and federal laws. Compliance with all federal, provincial and municipal laws are required during all events. Please note this includes bylaws pertaining to sound.

8. RULES AND REGULATIONS

- Event service concludes when guests leave premise by 12:00 am (midnight)
- Decorations must all be removed in a careful manner and damages of decorations belonging to hosts are not the responsibility of the owners or staff of Erin Estate Weddings. Damages made by contract holder(s) or guests of the contract holder(s) to the property of Erin Estate Weddings will be the responsibility of the contract holder(s). ALL MATERIALS MUST BE REMOVED BY 12:30AM (basic package) THE DAY OF THE WEDDING AND VENDORS MUST BE OFF THE PROPERTY BY THIS TIME.
- Driving ON or OFF the premises while under the influence of alcohol, marijuana, or any illegal substances is strictly forbidden.
- Children are to be supervised by an adult at all times on the premises.
- Electrical outlets on the property are available for use ONLY UNDER THE CONDITION THAT VENDORS ARE PRE-APPROVED FOR THE ELECTRICAL REQUIREMENTS NECESSARY TO PROVIDE THEIR SERVICE. (DO NOT ASSUME ELECTRICITY IS AVAILABLE FOR ANY PURPOSE AT ANYTIME WITHOUT PERMISSION).
- All music must conclude by 11pm. (DJ VENDORS WILL BE GRANTED ONE WARNING FOR NOT ABIDING BY SOUND RESTRICTIONS AND IF NOT FOLLOWED WILL BE UNPLUGGED).
- No guests or vendors are permitted to enter the house without permission at anytime. Only registered guests with the bridal party are permitted to enter the house during permitted times and not during restricted times.
- ONLY THE BRIDE/GROOM AND BRIDAL PARTY ARE ALLOWED TO CROSS OR BE UPON THE BRIDGE OF THE CEREMONY GROUNDS. NO OTHER GUESTS MAY CROSS THE BRIDGE OR STAND UPON THE BRIDGE. PHOTOGRAPHERS PLEASE BE MINDFUL OF SAFETY WHEN PERFORMING YOUR SHOTS.

VENDOR INFORMATION, CONSENT, AND AGREEMENT

NAME(S) OF COUPLE: _____

DATE OF EVENT: _____

OPERATING BUSINESS NAME: _____

LEGAL BUSINESS NAME: _____

VENDOR SERVICES BEING PERFORMED: _____

Business Address

Street Address: _____

City: _____

Postal Code: _____

Primary Contact: _____

Phone: _____

E-mail: _____

Secondary Contact: _____

Phone: _____

E-mail: _____

I, _____, (PRINT NAME - OWNER OR AUTHORIZED COMPANY REPRESENTATIVE) Representing _____ (Company or Organization Name) Consent to all of the above terms in full and understand Erin Estate cannot be held liable for any damages or personal injury; vendors enter and provide service at their own risk:

LANDING FEE OWING INCLUDING HST (FOR CATERERS): _____

LANDING FEE MUST BE PAID 1 WEEK PRIOR TO EVENT AND IS THE RESPONSIBILITY OF THE VENDOR TO ENSURE THIS – NO EXCEPTIONS.

Signed: _____ ***Date:*** _____